

Opportunities *with the* **City of Houston** **Planning and Development** **Department**

Houston, Texas, the nation's fourth largest city, is looking for individuals with creative, forward-thinking planning skills. The dynamic growth and development along with the need to support and strengthen neighborhoods makes the Planning and Development Department a critical arm of the City.

If you are interested in a planning position and you are a team player with an inventive, enthusiastic and can-do attitude then you belong on our team. Some of the key components of our work include:

- Analyzing public policy and growth
- Shaping Houston's future through land development ordinance implementation
- Reaching out and strengthening neighborhoods
- Building neighborhood capacity through the super neighborhood program
- Preserving Houston's historical attributes
- Utilizing geographic information systems technology

Help direct Houston's future.
Join the Houston Planning and Development
Department.



Contact: www.houstonplanning.com / 713.837.7701
To apply, visit: www.houstontx.gov/jobs



Current Employment Opportunities with the

City of Houston

Planning and Development Department

Planner Leader

Salary: \$36,894 - \$69,602 annually

Oversees review of subdivision plats and replats to be considered on the Planning Commission's agenda. Assists with providing guidance and feedback to planning staff, conducts bi-weekly group plat review, and assists with training new employees. Coordinates preparation and distribution of the Planning Commission's bi-weekly agenda. Reviews plat recordation and Major Thoroughfare and Freeway Plan amendments. Researches and analyzes current real estate development issues and proposes modifications to development ordinances. Makes presentations to the Planning Commission, city officials, other boards and agencies.

Senior Planner

Salary: \$42,882 - \$55,749 Annually

Provides staff support to the City of Houston Planning Commission. Conducts regulatory review of development proposals. Researches development activity. Considers policy trends and prepares recommendations in writing. Provides assistance to the public. Interacts directly with developers, engineers, surveyors and architects as well as officials in other City of Houston departments. May review and develop recommendations on mobile homes, cemeteries, junk yards, hazardous materials, hotel/motels, tower and correctional facility applications. Presents complex information to organizations, developers, the business community and public regarding development matters. Presents development proposals to the Planning Commission. Works in a team environment.

Planner

Salary: \$39,650 - \$41,054 annually

Provides staff support to the Planning Commission. Conducts regulatory review of development proposals. Researches development activity, considers policy trends and prepares recommendations in writing. Provides assistance to the public and interacts directly with developers, engineers, surveyors, architects and officials in City departments. May review and develop recommendations on mobile homes, cemeteries, junk yards, hazardous materials, hotel/motel, tower, and correctional facility applications.

Plan Analyst

Salary: \$22,472 - \$40,689 Annually

Reviews and analyzes construction documents to ensure compliance with various codes, ordinances and policies including off-street parking, landscape, and other development requirements. Interprets and explains permit procedures to the public. Meets with engineers, architects, contractors and general public to discuss construction project plans and specifications and resolve inquiries. Researches previous permit related actions and enters specification data into the computer. Provides technical assistance to other Departments.

GIS Consultant

Salary: \$65,000 - \$71,000 annually

Responsibilities include designing and writing desktop and web-based custom GIS applications. Participates in gathering client project requirements, designing, developing, and deploying custom applications. Writes reports, performs analyses and manages data in support of a citywide GIS. Determines scope, schedules, and resources requirements for various GIS projects.

GIS Webmaster

Salary: \$59,852 - \$78,416 annually

Responsible for the development, design and maintenance of the City of Houston's Enterprise GIS web sites. May supervise, train, assign, and evaluate the work of personnel responsible for the development, design and maintenance of web sites and intranet sites that incorporate GIS technologies. Manages overall content by ensuring consistency, accuracy, and timeliness of information. Must be able to demonstrate high level of familiarity and skill in working with ESRI suite of GIS software, including IMS and SDE in conjunction with Oracle or SQL Server.

For more information on
these and other job
openings and to apply
online, please visit

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